

GOVERNMENT OF WEST BENGAL
Law Department
Writers' Buildings, G Block, 4th Floor, Kolkata-700 001

CIRCULAR

No. 34 -L

Dated the 10th January, 2025.

Rule 14 of the Notaries Rules, 1956, envisages every notary, shall, in the first week of January every year, submit to the appropriate Government, an annual return online in Form-XIV of the notarial acts done by him during the preceding year.

Accordingly, it is enjoined upon all the enrolled notaries, to submit the annual return under rule 14 of the said rules through the email ID (i.e. marriageandnotarycell@gmail.com.) within a period of 7 days every year in Form-XIV as prescribed in rule 14 of the Notaries Rules, 1956, failing which action as warranted under the Notaries Act, 1952, and the rules made thereunder shall be initiated.

By order of the Governor,

Sct 1 -

Additional Secretary to the Government of West Bengal.

No. 34/1(5)-L

Dated the 10th January, 2025.

Copy forwarded for information and necessary action to-

- ✓ (1) Nodal Officer, SARTHAC, High Court Cases Monitoring Cell, High Court at Calcutta, Kolkata - 700 001,
-for uploading the same in the official portal for information;
- (2) All notaries under the State Government for compliance;
- (3) Managing Director, Saraswati Press, with a request for Gazette Notification of this Circular;
- (4) Smt. Soumili Kundu, CLO, Marriage and Notary Cell of this Department for necessary action.
- (5) Office Copy.



*Spl. Law Officer & e officio Dy. Secretary (Law)
to the Government of West Bengal.*